

Club Constitution and Bylaws

CONSTITUTION AND BYLAWS OF THE LEAVENWORTH BICYCLE CLUB, INC.

Article I, Section 1. This organization shall be known as The Leavenworth Bicycle Club, Inc. The club is incorporated in the State of Kansas in accordance with the laws pertaining to non-profit organizations.

Article I, Section 2. The objectives of the Leavenworth Bicycle Club are: to encourage bicycling for health, recreation, and transportation; to promote bicycle safety; to improve bicycling facilities; and to further all phases of bicycling.

Article II. Membership is open to all adults of the Leavenworth/Fort Leavenworth communities interested in bicycling.

Article III, Section 1. The officers of the Leavenworth Bicycle Club shall consist of a President, Vice-President, Secretary, and Treasurer. The Board of Directors shall consist of the above officers and the chairpersons of committees.

Article III, Section 2. The officers shall be elected by ballot, mailed to members prior the annual business meeting of each calendar year. Duties shall be assumed upon election at the annual business meeting and continue for a term of one year. The Board of Directors shall appoint an acting Vice-President, an acting Secretary, and/or acting Treasurer should vacancies occur in those offices. Acting officers will serve in the appointed post until the next regularly scheduled election.

Article III, Section 3. The President shall preside at all meetings, perform the usual duties and exercise the usual powers of a president. The president shall have the power to appoint all committees, and to remove a member of any committee for just cause.

The Vice-President shall assume the president's office and power in the absence of the president. The Vice-President may head some specific phase of club activity to lesson the President's work.

The Secretary shall keep all record of meetings, conduct all correspondence, issue notice of meetings, tours, and other cycling events to members.

The Treasurer shall keep all moneys and pay all bills. Payments in excess of twenty dollars [\$20.00] requires approval of the president.

Article IV. The annual business meeting shall be held during the month of November. The specific date shall be determined by the Board of Directors. Additional meetings

may be called by the Board of Directors when required or when petitioned by ten [10] members to consider any pertinent matter.

Article V. Amendments to this constitution may be proposed by any member and shall be incorporated into this constitution if approved by a two thirds vote of the entire membership. Announcement of the proposed amendment, together with the ballot, must be circulated by mail to the entire membership no less than two weeks before the date set for voting upon the amendment.

BY-LAWS

Article I. The Leavenworth Bicycle Club, Inc., shall be affiliated with the League of American Bicyclists, Inc. when complying with its rules. Individual membership in L.A.B. shall be encouraged, but not required.

Article II, Section 1. Types of memberships shall be: Individual, 18 years or older - \$15.00 per year. Family - \$15.00 per year. Memberships for individuals in the Leavenworth area for less than a year shall be offered on a prorated basis, minimum to be \$4.00. (Change adopted 12 November 1999) Dues shall be paid on a yearly basis, the term of membership being one [1] year from the month dues are initially paid.

Article II, Section 2. Dissolution. On dissolution of the organization (as decided by a majority vote of the general membership present and without any provisions to meet again in the future), the funds of the organization, all residual assets, and properties (after payment of all liabilities), shall be disposed of. All excess funds will be donated to the League of American Bicyclists, Inc. If liabilities exceed assets, assets will be liquidated and applied toward liabilities and each member assessed. (Change adopted on 15 November 1991)

Article III, Section 1. The president shall appoint the following committees: Activities, Membership, and any other committees the President may deem advisable.

Article III, Section 2. All committees shall consist of no less than three members.

Article III, Section 3. The Activities Committee shall prepare a calendar of events of tours and other activities of the organization. The calendar shall state the description of the events, including the number of miles, date, time, place of departure, and the necessity of any special equipment.

The Activities chairperson shall appoint responsible leaders for each tour or event. The chairman may coordinate and plan activities with neighboring clubs and the League of American Bicyclists, Inc.

Article III, Section 4. The membership Committee shall be responsible for recruiting new members. It may announce tours and events in the local newspapers, on radio, television, bulletin boards, etc., in order to promote local interest in bicycling.

Article III, Section 5. A Nominating Committee shall be appointed in advance of the election to prepare a slate of at least two candidates (if possible) per office for the President, Vice-President, Secretary, and Treasurer. The Chairman of the Nominating Committee shall accept ballots up to the start of the annual business meeting, and the Chairman shall announce the results of the election that meeting.

The Ballot shall be sent to members at least two [2] weeks prior to the annual business meeting. Space shall be provided on the ballot for write in candidates. One ballot shall be sent to each individual membership and two ballots shall be sent to each family membership.

Article III, Section 6. Chairperson for all committees shall be elected by the committee members at the first regular meeting of the committee. The Chairperson shall answer directly to the President.

Article IV. A quorum for the purpose of conducting business shall consist of not less than twenty five percent [25%] of the current membership.

Article V. No elected officer shall serve more than two consecutive terms in the same office.

Article VI. The rules contained in Robert's Rules of Order shall govern the club in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this club.

Article VII. Amendments to these by-laws may be proposed by any member and shall be incorporated into these by-laws if approved by a majority vote.

Article VIII. On all club sponsored rides, all individuals, members and non-members shall be required to wear ANSI or Snell approved bicycling helmet. (Adopted 15 November 1991)

This document was re-typed in February 2000. No changes have been made other than replacing the words chairman with chairperson, and League of American Wheelman/Bicycle USA with League of American Bicyclist (new name).